Continuing Education Attendance Form
National Environmental Health Association

FOR NEHA USE ONLY

Name of Program: Radon Data Standardization Webinar  
Location: webinar Dates: September 29, 2016  
Total Number of NEHA Authorized CE Contact Hours: 1.0

STEP 1. Name and Address of Applicant

Name:____________________________________________________________ Date Completed Training__________________
Address: ______________________________________________________________________________________________
City:  ____________________________________________ State: _______________________  Zip:  _____________________
Daytime Phone: ______________________________________  Email:  _____________________________________________
NEHA Membership Number (if applicable): ___________________________________________________________________
NEHA Credential ID Number (if applicable):__

STEP 2. Competencies

Please list the new competencies you have developed.

⇒  
⇒  
⇒  
⇒

Step 3. Total CE Hours

Number of Hours attended:   _______________  
(-) Breaks/Lunches: - _______________  
(-) Dinners: - _______________  
(-) Business Meetings - _______________  
Total CE Hours: = _______________

Step 4. Attendance Verification (Representative from Pre-Approved CE Program, please sign below)

ATTENDANCE VERIFICATION SIGNATURE: ________________________________________________________________

Step 5. CE Fees

☐ I am credentialed with NEHA, there is no charge (please see other side of form for submission instructions)  
☐ I am not currently credentialed with NEHA, there is a $7.50 charge per CE Submission (please see other side of form for

Step 6. Submission Instructions

1. If you are credentialed with NEHA:  
   ✓ Please submit your continuing education online using the CE online Submission process at: http://www.neha.org/CEweb/CE.asp  
   ✓ Log in with your last name and NEHA Credential ID Number  
   ✓ Complete the online submission form  
   ✓ Retain this form for your records. In the event you are audited this form will serve as your proof of attendance.

2. If you are currently not credentialed with NEHA: