2:00pm – Welcome

2:05pm – Review In-person meeting logistics

2:10pm – IDEA EH
  • General overview
  • Facilitated discussions

2:15pm – Activities moving forward
  • Repository of RFPs to provide models
  • RFP outline with different parts to include
  • Identification of essential elements of RFPs
  • Overview of data capture systems and functionality
  • Pre-RFP checklist/needs assessment (know what you need)
  • Common questions for data vendors
  • Development of guidance documents (transition from paper to digital, standardization, open data, making data public/shareable, etc.)

2:45pm – Sub-Committees
  • For above activities
  • Key informant interviews
  • Monthly webinars

Close-out
  • Questions/concerns
  • Next meeting: February 20, 2pm EST

Thank You!