



NEHA Informatics Committee - Meeting Notes October 17, 2017 @ 2:00pm ET

Roll Call: Mel Knight, Sarah Schacht, Douglas Done, Jason Ravenscroft, Tim Callahan, Eric Brown, Darryl Booth, Neil Grinwis, Scott LeRoy, Solly Poprish, Hope Roobol, Daneen Farrow-Collier, Donata Green

Action Item(s)	Person Responsible	Due Date
Complete doodle poll for in-person meeting	All	11/14/17
Review RFP notes – send comments by	All	11/14/17
Promote IDEA EH	All	On-going

- **Items discussed**

- Developing a RFP
 - Want to develop something for smaller jurisdictions – potential to scale up
 - Provide guidance around strategy for implementing systems
 - Consider what new expectations/requests health departments are seeing that they would need to consider in RFPs
 - Idea of an RFP outline
 - Idea for NEHA to facilitate a collection of RFPs and put them in a repository to be browsed and used as models
 - Pre-RFP assessment to help guide system requirements
 - Building block items to consider
 - Potential for sub-committee to focus on this

- **Next meeting date**

- November 21, 2017 @ 2pm ET