NEHA Informatics Committee - Meeting Notes
December 19, 2017 @ 2:00pm ET

Roll Call: Mel Knight, Douglas Done, Jason Ravenscroft, Eric Brown, Jim Bowles, Lauren Freelander, Darryl Booth, Scott LeRoy, Neil Grinwis, Solly Poprish, Hope Roobol, Donata Green

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<table>
<thead>
<tr>
<th>Action Item(s)</th>
<th>Person Responsible</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reach out to abstract submitters for more information</td>
<td>Solly</td>
<td>12/22/17</td>
</tr>
<tr>
<td>Send recommendations for additional speakers/topics</td>
<td>All</td>
<td>12/29/17</td>
</tr>
<tr>
<td>Notify submitters of abstract status</td>
<td>Solly</td>
<td>1/5/18</td>
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</tbody>
</table>

- **Items discussed**
  - Reviewed submitted IDEA EH abstracts

- **Next meeting date**
  - January 16, 2018 @ 2pm ET